

To: Chair & Members of the Joint
Employment and Appeals Committee

The Arc
High Street
Clowne
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Friday, 17 July 2020

Dear Councillor

JOINT EMPLOYMENT AND APPEALS COMMITTEE

You are hereby summoned to attend a meeting of the Joint Employment and Appeals Committee of the Bolsover District Council to be held as a Virtual Meeting and in Committee Room 1, The Arc on Monday, 27th July, 2020 at 14:00 hours.

Members will be sent the details on how to access the Virtual Meeting by email.

Virtual Attendance and Hybrid Meetings

I have provided the Leader and Deputy Leader with advice on the holding of “hybrid” meetings outlining the risks including to employees dealing with the Chamber and to Members. Hybrid meetings are those where some attendance is in person in the Council Chamber and some is virtual.

I would encourage you all to attend virtually.

Accordingly if you attend in person you will be deemed to have accepted the following disclaimer (overleaf) as applying.



We speak your language
Polish **Mówimy Twoim językiem**
Slovak **Rozprávame Vaším jazykom**
Chinese **我们会说你的语言**

**If you require this agenda in large print
or another format please call us on 01246 217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

Risk Assessment Disclaimer

When attending this meeting in person, I confirm that I have read and understood the contents of each of the following risk assessments and agree to act in line with its content.

- Covid-19 ARC RTW RA001
- Working in Offices At The Arc During Covid-19 Pandemic Guidance – ARC – SSW001

Both documents have been emailed to Members and are available on the Modern.Gov App library.

The same advice is given to officers who are also encouraged to participate in the meeting remotely.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised from page 3 onwards.

Yours faithfully

A handwritten signature in black ink that reads "Sarah Steuberg". The signature is written in a cursive, flowing style.

Solicitor to the Council & Monitoring Officer

**JOINT EMPLOYMENT AND APPEALS COMMITTEE
AGENDA**

**Monday, 27 July 2020 at 14:00 hours taking place as a Virtual Meeting and in Committee
Room 1, The Arc**

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
1.	Appointment of Chair for the Meeting	
2.	Apologies for Absence	
3.	Declarations of Interest	

Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:

- a) any business on the agenda
 - b) any urgent additional items to be considered
 - c) any matters arising out of those items
- and if appropriate, withdraw from the meeting at the relevant time.

4.	Minutes	4 - 5
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To consider the minutes of the last meeting held on Monday 6th April 2020.

5.	Exclusion of the public	
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To move:-

“That under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.” [The category of exempt information is stated after each item].

PART 2 - EXEMPT ITEMS

6.	Interviews for the Posts of Head of Service - Property & Housing and Head of Service - Enforcement (Bolsover District Council)	6
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These documents will be circulated to Members separately by HR.

Agenda Item 4

JOINT EMPLOYMENT AND APPEALS COMMITTEE

Minutes of a meeting of the Joint Employment and Appeals Committee of the Bolsover District Council held in the Committee Room 1, The Arc, Clowne on Monday, 6 April 2020 at 14:00 hours.

PRESENT:-

Members:-

Councillors Steve Fritchley, Duncan McGregor and Deborah Watson.

Officers:- Lee Hickin (Joint Director – Corporate Resources and Head of Paid Service) and Sara Gordon (Human Resources and Organisational Development Manager).

12 APPOINTMENT OF CHAIR FOR THE MEETING

Moved by Councillor Duncan McGregor and Seconded by Councillor Deborah Watson
RESOLVED – That Councillor Steve Fritchley be elected Chair for the meeting

13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mary Dooley.

14 DECLARATIONS OF INTEREST

There were no declarations made at the meeting.

15 MINUTES

Moved by Councillor Duncan McGregor and Seconded by Councillor Deborah Watson
RESOLVED that the minutes of a meeting of the Joint Employment and Appeals Committee held on 11th November 2019 be approved as a true and correct record.

16 EXCLUSION OF THE PUBLIC

Moved by Councillor Duncan McGregor and Seconded by Councillor Deborah Watson
RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed. [The category of exempt information is stated after each Minute].

JOINT EMPLOYMENT AND APPEALS COMMITTEE

17 INTERVIEWS FOR THE POST OF HEAD OF LEADER'S EXECUTIVE AND PARTNERSHIPS - BOLSOVER DISTRICT COUNCIL

Members had considered the Expressions of Interest from candidates who had applied for the post of Head of Leader's Executive and Partnerships (BDC Only). One candidate was invited to interview by the Committee.

The Committee welcomed the candidate for interview. The interview was undertaken in line with the Council's Recruitment & Selection Policy.

After the questions the candidate was advised that the Committee would be making a decision that day and they would be advised of the decision once made. The Chair thanked the candidate for attending.

Moved by Councillor Duncan McGregor and Seconded by Councillor Deborah Watson
RESOLVED – That Pamela Brown be offered the post of Head of Leader's Executive and Partnerships (BDC Only) with the final terms and conditions delegated to the Head of Paid Service.

(Paragraph 1)

Agenda Item 6

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A of the Local Government Act 1972.

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